**[THIS FORM IS PROVIDED AS A RESOURCE. IT DOES NOT CONSTITUTE LEGAL ADVICE AND IS NOT SPECIFICALLY TAILORED TO YOUR CIRCUMSTANCES, BUSINESS, APPLICABLE JURISDICTION, OR LEGAL NEEDS. PLEASE NOTE THIS FOLEY IGNITE DMCA POLICY IS INTENDED FOR COMPANIES THAT HAVE REGISTERED A DMCA AGENT. IT IS IMPERATIVE THAT YOU REGISTER A DMCA AGENT WITH THE COPYRIGHT OFFICE BEFORE POSTING ANY DMCA POLICY.  IF YOU DO NOT HAVE A DMCS AGENT YOU SHOULD SEEK LEGAL COUNSEL REGARDING UNDERSTANDING THE DMCA SAFEHARBOUR FOR COPYRIGHT INFRINGEMENT AND REGISTERING YOUR SITE.]**

**[Company] DMCA Policy**

We take allegations of copyright infringement on our website (“**Website**”) seriously. If you believe that your work has been copied in a manner that constitutes copyright infringement, please follow the procedures set forth below:

**Notices of Alleged Infringement for Content Made Available on the Platform**

If you are a copyright owner, authorized to act on behalf of one, or authorized to act under any exclusive right under copyright, please report alleged copyright infringements taking place on or through our Website by sending a notice (“**Notice**”) to our copyright agent designated below (“**Designated Agent**”). In accordance with the Digital Millennium Copyright Act (17 U.S.C. § 512) (“**DMCA**”), your Notice must include substantially the following:

1. you physical or electronic signature;
2. identification of the copyrighted work you claimed to have been infringed, or, if multiple copyrighted works on the Website, a representative list of such works at that site;
3. identification of the material that you claim to be infringing and information reasonably sufficient to permit us to locate that material;
4. information reasonably sufficient to permit us to contact you, such as an address, telephone number, or e-mail;
5. a statement that you have a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law;
6. a statement that the information in the notification is accurate; and
7. a statement, and under penalty of perjury, that you are authorized to act on behalf of copyright owner.

Deliver this Notice, with all items completed, to our Designated Agent:

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Failure to list all of the items (i) – (vii) above in your Notice may result in your notice being ineffective under the DMCA.

**Counter Notifications**.If you receive a notification from us that content made available to you on the Website has been the subject of a Notice, then you will have the right to provide use with a counter notification (“**Counter Notice**”) by submitting written notification to our Designated Agent above. To be effective, your Counter Notice must be in writing and include substantially the following information:

1. your physical or electronic signature;
2. an identification of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or access disabled;
3. adequate information by which we can contact you (including your name, postal address, telephone number, and, if available, email address);
4. a statement under penalty of perjury by you that you have a good faith belief that the material identified above was removed or disabled as a result of a mistake or misidentification of the material to be removed or disabled; and
5. a statement that you will consent to the jurisdiction of the Federal District Court for the judicial district in which your address is located (or if you reside outside the United States for any judicial district in which the Website may be found) and that you will accept service from the person (or an agent of that person) who provided the Website with the complaint at issue.

**Reposting of Content by Us**. If you submit a Counter Notice to us in accordance with the above, then we will promptly provide the individual who provided the original notice a copy of your Counter Notice and inform that person that, as is permitted by the DMCA, we will replace the removed content if that person does not file a court action against you to restrain posting of the allegedly infringing content by you on our Website within 10 business days following receipt of the Counter Notice.

**False Notifications**. Please additionally be aware that under 17 U.S.C. §512(f), knowingly misrepresenting in your Notice that material is infringing may subject you to damages (including attorneys’ fees and costs). We reserve the right to seek damages against any party that submits a Notice or Counter Notice in violation of law.

**Repeat Infringers**. We will terminate the accounts of users that are determined to be repeat infringers.